

Morinville Tiny Tots Executive Meeting Minutes
Minutes from meeting held: February 16th, 2023

Executive Members

President: Marissa Wegren

Vice President: Amy Skolski

Treasurer: Patricia Wilson

Secretary: Meghan Loney

Registrar: Madison Van Der Linden

Communications Coordinator: Calli Humphries

Fundraising Coordinator: Sam Styres

Events Coordinator: Karin Serbin

3 YR. AM Class Rep: Brittany Trahan

4 YR. AM Class Rep: Stacey Knieval

3 YR PM Class Rep: Kaitlyn Berube

4 YR PM Class Rep: Meghan Loney

Members Present: Marissa Wegren, Amy Skolski, Patricia Wilson, Meghan Loney, Sam Styres, Madison Van Der Linden, Calli Humphries, Karin Serbin, Brittany Trahan, Stacey Knieval, Kaitlyn Berube, Adrianna Tailleux.

1. Meeting started at 8:37 PM.
2. Minutes from the January 19th, 2023 meeting passed.
3. **Teacher's Report:**
 - a. **Supplies:** No supplies are needed at this time.
 - b. **Communication Night:** Adrianna would like to do another communication night (by phone). Meghan will send her a sign-up form.
4. **Ongoing Business:**

- a. **Board Positions 2023/2024:** The following positions will need to be filled for the next school year (Secretary, Vice President, 3 YR AM & PM Parent Representatives).
- b. **New Website:** The Tiny Tots website is now upgraded & working. Parents are now able to use the website to access the board meetings.
- c. **HiMama:** Marissa proposed to the board a new app called HiMama. She showed a video about how the app would work, and has sent out an email with all of the information about the app. HiMama would allow teachers to make updates, daily reports, and activities that happened at the school, just like an online journal. Parents would be able to quickly let the teachers know about absences through the app. There is also a billing function that automatically invoices parents (and will show who has paid/not paid). There is also a credit card & online banking option. Registration can also be completed directly on the app. Attendance, emails, pictures, & the newsletter can be done directly. The app will also have birthdays and events. If we decide to use HiMama, there will be coaching for the board members who will be using it. Another benefit is all the passwords will be easily shareable for new board members. The cost is \$50 per class (x2 classes AM/PM) so about \$100/month & about \$1,200/yr on credit card fees. The board will have to decide what can be done to replace the additional fees as the registration fees are put towards the general revenue & fundraising is lower this year. We will have to find something in the budget to cover the cost. We will also ask for feedback from parents and all board members before a decision is made.
- d. **Crosswalk Reminder:** There have been some complaints about parents parking on/in the middle of the crosswalk. A bylaw officer did come the other day to follow up on the complaints. Parents and staff are allowed to park in the Sturgeon School parking lot across the street, however not for a long period of time. The board discussed calling the bylaw about the ice build-up on the sidewalk in front of the school.

- e. **Spring Recital:** Parents asked about a Spring Recital in lieu of a Christmas concert. There will be some upcoming information about a spring recital around the end of March.

5. **Graduation Photos:** The board decided to use the same photographer we used for school photos for the 4 YR graduation photos. The graduation will be on June 21st. We will book the Rendezvous Centre.

6. **Parent Representative Reports:** There was nothing to report.

7. **Fundraising Report:**

- a. **Mundare:** There are some new items on the list this year. Pricing is similar to last year. The delivery/pick-up date is on April 5th. The forms will go out on February 23th & 24th and are due by March 12th & 13th to give a 2-3 week turnaround time. Sam will put a message on the parent Facebook page, and the board will send an email out to parents about the fundraiser. It was suggested that the estimated time of pickup is communicated to parents beforehand.
- b. **Read-a-Thon:** It was decided that we will not be doing the 'Read-a-Thon' this year.
- c. **Art Cards:** We are hoping to have an 'Art Card' fundraiser in April/May. There will be more information to come.

8. **Treasurer's Report:** A full recent report has been emailed out to all of the board members. Patricia reported that the returns & T4 have been completed for staff. A WCB invoice is expected. There were some payroll deductions, the only difference was an increase in utilities. There is no access to an on-line subsidy program. The paper form was submitted on January 7th. Patricia is doing everything she can for subsidies. She still has no access to cell phone bills & CRA.

9. **Registrar's Report:** At this time there are not a lot of registrations. 4 students are registered for the 4 YR AM, 3 are registered for the 3 YR PM, & 3 are registered for the 3 YR AM. All spots will be held for 2 weeks. The board discussed advertising more & having an open house in May, possibly

a registration night (it was suggested we bring tablets/computers) so parents have the opportunity to register at the Open House. We will do some advertisements and include that subsidy as an option.

10. **Newsletter:** Adrianna will be writing and sending out the newsletters to parents every month. This month, the newsletter accidentally was not emailed out to the 3 YR classes.

11. **Additions:**

- a. Adrianna mentioned she would like to do a Gymnastics field trip the week before spring break at the St. Albert Gymnastics Club. We will need parent volunteers & a bus.
- b. There was a complaint that we did not have registration available at the Open House in January.

12. Meeting ended at 9:59 PM.