

## November Board Meeting: 21 November, 2024

Meeting called to order: 7:35PM

Attendance : Marissa Wegren, Megan Knahs, Patricia Wilson, Sylvia Spurvey, Alyssa Reid, Ashlee Begoray, Patricia Wilson, Karin Serbin.

- Minutes from October meeting will be put out later for pass, and were emailed but didn't receive before the meeting.

### Teachers Report:

- Nothing from Teachers for this meeting, no supplies needed.
- Christmas party discussion, in the past cards were donated, Craft for parents, price per child \$5.00 for christmas gift. Karin's company Creative Wildflowers makes themed playdough sets. Teachers thought that was a great gift for each child.

### On Going Discussion:

- Had first visit from Licensing, she noted a few things, nothing major, otherwise all was good. New report will be printed and posted.
  - I. An emergency evacuation information must be posted outside with after hours numbers.
  - II. Criminal record checks need to be available to view; Marissa will make sure teachers know how to access them on Lillio.
  - III. It is very important to have a safety check of the playground done before the children use the outdoor space. Could be done prior to each class or a teacher could do a check as the children are getting ready to go outside (if ratio allows), or children will be asked to wait along the fence while the teacher does a quick check. There has been several incidents in the community of broken bottles, needles and garbage found in outdoor spaces.
  - IV. It is very important to do a headcount and roll call before leaving the room, as they enter the outdoor play space and when leaving the outdoor play area. Announce out loud the number of children, example "ok, we have 9 children"
- If asked if licensing tested the bleach, they do not, it is an AHS thing.
- Theme - Sun, Moon and stars, Winter Wonderland. Was asked if a few people could stay after meeting for toy rotation and cleaning.
- The furnace was cleaned Thursday (Nov 14), If smell persists, please let us know to look into further what the cause may be. Megan had purchased replacement filters, they state replacement recommendations to be done every 3 months. .
- Lite up, discussion: Signed up to walk in the parade, Parade route starts on 100 Ave near the Circle K. Line up as early as 430, parade doesn't start until 530. Baggies being done up to pass out with a candy cane (donated by Tricia and family) and magnet with the school

information. If families have wagons, they want to bring and decorate before the parade would be great.

#### Fundraising Report:

- Art Cards – Sample was received back, which went home in the backpacks to parents to order. Deadline for orders is Nov 29.
- Liquor Basket - Marissa to reach out to ALC for license for tickets. Will be made sure there will be no alcohol left at the school to avoid any possible issues with licensing. Will start selling tickets December 1<sup>st</sup>. Discussion on how much to sell tickets for \$2 or \$5.00, it was agreed we would sell for \$5 each. Will stop selling Dec 18 and draw at the monthly meeting on Dec 19.
- Chocolate Almonds – went well last year, bought 360 boxes and profited \$448.00, discussed possibly for February for this fundraiser, almonds and mints are best sellers.
- Cookies Kits – Given we are doing the booze basket, it was discussed to do the cookies possibly for Easter. Price of kits are \$30 for 12 or \$18 for 6
- School photos shows -\$40.00, will look into what the difference is.

#### Treasurers Report:

- Report provided : Just a few notes, the subsidy was a little extra, looks like part of next month's fees were put on the current month. Himama – Prorated amount came out for the curriculum so that in February the yearly fee and curriculum are on one bill.

#### Registrar Report:

- Currently we have 10 3 Year olds and 10 4 year olds. One registration pending, haven't heard back from them.

Meeting ended 8:16 pm