

**Morinville Tiny Tots Executive Meeting Minutes**  
**Minutes from meeting held: December 15th, 2022**

**Executive Members**

President: Marissa Wegren

Vice President: Amy Skolski

Treasurer: Patricia Wilson

Secretary: Meghan Loney

Registrar: Madison Van Der Linden

Communications Coordinator: Calli Humphries

Fundraising Coordinator: Sam Styres

Events Coordinator: Karin Serbin

3 YR. AM Class Rep: Brittany Trahan

4 YR. AM Class Rep: Stacey Knieval

3 YR PM Class Rep: Kaitlyn Berube

4 YR PM Class Rep: Meghan Loney

**Members Present:** Marissa Wegren, Amy Skolski, Patricia Wilson, Meghan Loney, Sam Styres, Karin Serbin, Brittany Trahan, Stacey Knieval, Kaitlyn Berube, Adrianna Tailleir, Jackilyn Depatie, Zach (Payton's dad).

1. Meeting started at 8:33 PM.
2. Minutes from the November 17th, 2022 meeting passed.
3. **Teacher's Report:**
  - a. **Supplies:** It was reported that paper towels and garbage bags will be needed for January.
  - b. **Christmas Party:** No supplies needed.
4. **Ongoing Business:**
  - a. **Gingerbread Houses:** Last year, the school provided gingerbread houses for each family and did a draw for a prize. The board decided not to do gingerbread houses this year as

the timeline did not work out. It was discussed that maybe we could do something in the Spring for families, maybe a recital?

- b. **2022/2023 Registration/Open House:** The open house will be on the evening of January 24th from 6-7 pm for returning families, and 7-8 pm for new families. Adrianna will include the open house dates and times in the January newsletter. Minor Softball has also reached out about registration and the board decided to include the Minor Softball registration dates in the newsletter for information for families.
- c. **Renovations:** The board voted and agreed to proceed with the completion of all renovations needed for AHS. Patricia and her husband will complete most of the renovations over the winter break, and will need a key to get into the school. A volunteer will need to take the toilet and the hand sink to the dump.
- d. **Communications Coordinator:** Calli will resume the job as the communications coordinator.
- e. **Email:** Meghan will continue to check the school email regularly and make sure emails are sent to who needs to see them, and is responsible for sending out communication emails to parents.
- f. **Substitute Teacher:** We now have one substitute teacher available on our call list- Kirsten Marghella. We are still hoping to get at least one more for sure. Substitutes need a level 1 in early childhood education or a teaching certificate as well as a valid criminal record check with vulnerable sector check.

**5. Parent Rep's Report:** Nothing to report

**6. Fundraising Report:** The school made \$180 profit from the poinsettias fundraiser. There was a \$75 delivery fee for the poinsettias. The school made \$607 profit from the popcorn fundraiser. There will be a sausage fundraiser in March- it was suggested to give families 2-3 days notice via email before the fundraiser forms are sent out.

7. **Treasure's Report:** A full recent report has been emailed out to all of the board members. Patricia mentioned that in the report there is money used to purchase gifts for students, a \$900 top up for teachers, WCB, and extra maintenance costs. Patricia mentioned she is still waiting for contracts to be transferred over from last year's board members in order to submit subsidies, specifically for the beginning of January. Patricia is going to work on a letter to submit to try to override past board members who signed original contracts.

8. **Registrar's Report:** We will be advertising on Facebook for the 3 YR AM spot until January 1st.

9. **Events Planner:** Nothing to report.

10. **Newsletter:** Adrianna will be writing and sending out the newsletters to parents every month.

11. **Additions:** We will have a new/updated list of board members in January.

12. Meeting ended at 9:21 PM.